



Make a career with us, we help people walk through walls!

Do you want to join a dynamic team?

We are looking for an Inside Sales Coordinator Canada. Masonite Architectural, a leader in the manufacturing of high-quality wood doors and frames, seeks excellence and quality both in the manufacturing of products and in the management of its personnel. The company's high standards create a safe work environment where your work and skills will be properly recognized. You will be able to grow with the company in a rewarding environment where all doors are open to you!

Please note that this role is specifically for IBP Solutions Canada Inc. dba Masonite Architectural, which, as of May 14, 2024, separated from Masonite International and was sold to Industrial Opportunity Partners. IBP Solutions Canada Inc. dba Masonite Architectural currently operates as a standalone entity.

More specifically, your role will consist of ...

- Analyze requests for quotes or orders received from customers and process them considering manufacturing quotes, specifications, and limitations.
- Ensure rapid processing to meet demand while performing quality control of processing and service.
- Acquire a very good knowledge of the technical characteristics of our products to provide technical assistance to customers on them and their special applications.
- Be a reference for our distributors and ensure an always impeccable customer experience.

WORKING CONDITIONS

- Full time, 40 hours per week
- Remote work
- The salary will be representative of your qualifications and/or experience.
- Group insurance plan including dental, with 70% employer contribution
- Retirement plan with generous employer contribution

REQUIREMENTS

- You have technical training and/or have acquired relevant experience.
- You are autonomous, meticulous, logical, and blessed with analytical skills.
- You have communication skills and like challenges.
- You are ideally bilingual (French and English) to easily communicate with all our customers across Canada
- You are proficient in Office suite software.
- Knowledge of wood, door construction and/or hardware, an asset.

